WELCOME TO OUR BEAUTIFUL CAMPUS!

We're so glad you’re here, and we're excited to help you take your place in the next wave of Impactful Islanders! The Business Office is open **Monday through Friday, from 8am-5pm**. We are located on the 1st floor of the Student Services Center (Round Building).

OTHER WAYS TO GET IN TOUCH:
Email us at **business.office@tamucc.edu**
Visit us online at **http://businessoffice.tamucc.edu**
Call us at **(361) 825-2600, option 5**

When WE want to get in touch with YOU, we will **always** use your ISLANDER email, so be sure to check it often!
The University accepts cash, check, credit/debit cards, installment plans, financial aid, and emergency loans.

At the time of registration for any semester or term, every student is required to accept the TAMUCC Financial Responsibility Agreement. The terms are listed in the PDF link (provided on last page).

- Changes in class schedules may affect charges
- Late payment fees will be added after the deadlines
- Classes may be dropped for non-payment

Undergraduate resident students entering TAMUCC in Fall 2018 will be placed in a guaranteed tuition cohort, ensuring a consistent, 4-year tuition rate; the Fall 2018 cohort will expire at the end of Summer 2022.

The GTP only covers tuition and mandatory fees; it does not cover course specific fees, threepeat fees, excess credit hours fees, other non-mandatory fees, room and board, books and supplies, etc. Students in this cohort who are still enrolled in Fall 2022 in an undergraduate program will be placed in the Annual Tuition Rate Plan.

Undergraduate resident students entering TAMUCC in Fall 2018 may choose to opt out of the Guaranteed Tuition Plan; such decisions are final.

The Annual Tuition Rate Plan does not guarantee tuition and fee rates; each Fall, rates may increase.

The deadline to opt out of the Guaranteed Plan for Fall 2018 is September 12, 2018. To opt out, log into SAIL.

Installment plans are offered only in Fall and Spring. The enrollment fee is $20, and there are three plans available:

- 2 payments (50% each)
- 3 payments (30%, 35%, 35%)
- 4 payments (25% each)

Late payments will be assessed a $25 late fee. Installment plans are available online only through SAIL.

An emergency loan (tuition and book) is a short-term loan that a student is borrowing from the Business Office to pay tuition, mandatory fees, and course fees.

Repayment is due within the term, and a Master Promissory Note must be on file. Tuition loans are available online through SAIL. Book Loan applications are submitted to the Business Office. The book loan max is $600 and must be used at the University Bookstore in person or online. There is a $25 processing fee for each loan, and a $25 late fee per loan if not paid in full by the due date. Funds are LIMITED and will be issued on a first-come, first-served basis.
PAYMENT DUE DATES

Students registering for FALL 2018 must make payment no later than August 15, 2018. Payments not received by August 15 will be assessed a $50 late payment fee. Students canceled for non-payment who subsequently re-register will be assessed a $100 reinstatement fee. NO BILLS ARE MAILED. (Log into SAIL to access electronic bills.) Students must have at least one of these payment options in place on or before August 15:

- Paid in full
- Enrolled in an installment plan (with first payment made) or an emergency tuition loan

In addition, students must have completed all financial aid requirements by August 15. (First-time borrowers must wait 30 days for Stafford loans to be disbursed to the student’s Business Office Account. Fall 2018 disbursement: September 28, 2018.)

FINANCIAL AID BOOKSTORE BILLING

At the University Bookstore, students may use excess authorized aid to buy books. Students must have $100 minimum excess funds to qualify. A maximum amount of $600 excess funds may be used, and the amount spent will be placed as a charge on the student’s account.

HOUSING PAYMENT OPTIONS

Students may use excess authorized aid to pay rent for on-campus housing. Full or partial rent may be paid, depending upon excess funds available. The approved amount will be placed as a charge on student’s account and may be adjusted based on student’s Business Office account activity. Interested students must contact Miramar or Momentum Village for application procedures.

THIRD PARTY SPONSORED BILLINGS

A Third Party Billing is a payment agreement between the student, university, and the student’s sponsor (which must be a company or agency). Examples of Third Party Billings include: Texas Guaranteed Tuition Plan, Texas Tuition Promise Fund, Department of Assistive Rehabilitative Services (DARS), AmeriCorps, and Chapter 33 (Post 911 GI Bill).

Only tuition and fees may be billed to a sponsor; sponsorship will affect a student’s financial aid award. Students must submit documentation to the Accounts Receivables Office prior to the payment due date each semester.

REFUNDS

TAMUCC partners with BankMobile to process our refunds. Students should ensure they have a valid billing address on SAIL. Approximately one week prior to a new term’s classes, the Business Office will begin the refund process. Students may use a Personal Pin to make a refund preference choice: ACH to student’s bank; Check mailed; Deposit to “BankMobile Vibe” if student chooses this banking option.
TUITION REBATES

Students may receive up to a $1000 tuition rebate after graduation. Students must be a Texas resident during their entire college career and must apply for the rebate with the Registrar’s Office during their last semester of school. Students must have attempted no more than 3 hours over the requirements for their degree and must have completed the degree in 4 years.

The tuition rebate will:

- Be applied to any balance owed to the University.
- Be applied to any balance owed for Federal Loans.
- Be mailed as a check to the student if there are no balances owing.

DROPS AND WITHDRAWALS

Drop and Withdrawal dates and percentages are located on the Business Office website (see below). Dropping or Withdrawing from classes can affect a student’s financial aid eligibility, which can result in some or all of a student’s aid being removed from their account and creating a balance they will owe to the University.

TAMUCC BUSINESS OFFICE WEBSITE
https://businessoffice.tamucc.edu

IMPORTANT DATES
http://businessoffice.tamucc.edu/important_dates/index.html

PAYMENT OPTIONS
http://businessoffice.tamucc.edu/method_pay.html

FINANCIAL RESPONSIBILITY AGREEMENT
http://businessoffice.tamucc.edu/fin_responsibility.html

GUARANTEED TUITION PLAN FAQs
http://businessoffice.tamucc.edu/tuition_and_fees%20/index.html

SAIL LOGIN
https://sail.tamucc.edu/