PAYMENT OPTIONS

Welcome to Texas A&M University-Corpus Christi. A college education is the best investment you can make in your future. As a public university, A&M-Corpus Christi receives funding from the State of Texas to help pay for your college.

To help make paying that remaining portion as easy as possible, A&M-Corpus Christi has a number of payment options available to you. If you have any questions please feel free to contact the Business Office at (361) 825-2600.

FINANCIAL OBLIGATIONS

Students are expected to pay all financial obligations to the University when due. Failure to pay such obligations may result in the student's removal from the University and/or exclusion from final exams, graduation and/or further enrollment. Financial obligations also may include, but are not limited to, returned checks, returned check charges, lost or damaged library book charges, loss or breakage of instructional material or equipment, parking fines, parking permits and/or Emergency loans or tuition installment loans. Delinquent accounts are in jeopardy of being sent to a Collection Agency where the collection fees are an additional charge incurred by the student.

CASH

The University accepts cash. This is the recommended type of tender to pay past due accounts.

CHECKS

The University accepts personal, cashier and business checks for balances due to the Business Office. If a personal and business check is received for a past due balance any holds on the students account from the Business Office will not be removed for fifteen (15) business days, to give the check time to clear. The holds can be cleared prior to the fifteen (15) days if proof that the check has cleared is presented to the Business Office. If an account has been paid with a check and is due a refund due to drop or withdrawal, the refund will be held the fifteen (15) business days before it is mailed to the student, to give the check time to clear. Stop payment on checks does not withdraw a student from the University and is considered a returned check that is subject to fines and penalties indicated under the Returned Check Policy. To properly withdraw from the University follow the procedures that are outlined in the Semester Class Schedule.

RETURNED CHECK POLICY

When students write checks, which are not honored by the bank and are subsequently returned unpaid to the University, the individual who gave the check will be notified. Within seven (7) days of such notification, the individual should pay the amount of the check plus a returned check charge of $25.00 to:
This may be done in person or by mail and must be in the form of cash, money order, or cashier's check. The University will not accept a personal check in payment of a returned check. Should a returned check not be paid within the allotted time, the individual will be subject to disciplinary action, including removal from the University, legal action as prescribed by law and payment of all collection fees. If an individual has written three (3) checks to the University that have been returned unpaid by his or her banking institution for any reason, the University will no longer accept checks from that individual. Returned checks written for SandDollar accounts will result in the account being inactivated until the check and the returned check charge are paid in full.

**INSTALLMENT PAYMENT PLAN**

Installment payment plans for tuition and fees are available for most students. The University offers two options to pay by installments, 3 payment plan (30% prior to the start of the semester with two more payments during the semester of 35%) and a 4 payment plan (25% prior to the start of the semester with three more payments during the semester of 25%). A nonrefundable processing fee of $20.00 will be charged and a late fee of $25.00 will be added to each installment not received by the due date.

**STUDENTS UTILIZING THE INSTALLMENT OPTION MUST EXECUTE A PROMISSORY NOTE WHICH SETS FORTH THE CONDITIONS AND REPAYMENT SCHEDULE OF THE PAYMENT PLAN SELECTED. UNDER THE PROVISIONS OF THE INSTALLMENT PAYMENT OPTION IN HOUSE BILL 558, A STUDENT WHO FAILS TO MAKE FULL PAYMENT OF TUITION AND FEES, INCLUDING ANY INCIDENTAL FEES, BY THE DUE DATE MAY BE PROHIBITED FROM REGISTERING FOR CLASSES UNTIL FULL PAYMENT IS MADE. A STUDENT WHO FAILS TO MAKE PAYMENT PRIOR TO THE END OF THE SEMESTER (LAST CLASS DAY) MAY BE DENIED CREDIT FOR WORK DONE THAT SEMESTER.**

Students receiving Emergency Tuition Loans or financial assistance equal to or greater than the amount of tuition and fees at the time of registration are not eligible to pay tuition and fees by installments. Students owing any balances from prior terms or a current term balance, for tuition and fees, less than $200 are not eligible.

Students registering for classes during SAIL registration, and want to enroll in one of the Installment Payment Plans, must sign up on SAIL on or before January 8, 2008. To enroll for one of the options go to SAIL, click on (1) Student, (2) Student Account, (3) Bill/Payment Suite and (4) the Payment Plan Tab; then choose the desired plan and sign the agreement.
CREDIT/DEBIT CARDS

The University accepts MasterCard, American Express and Discover for payment of tuition and fees on line through SAIL only. Credit Card payments are not accepted at the Business Office. Payments with credit cards will incur a service fee of 1.9% at the time of payment. The Business Office does accept debit card in person only, must have the pin code to be able to process.

FINANCIAL ASSISTANCE / LOANS

Financial Assistance Awards will be reflected on tuition/fee bills for students who have been awarded as “estimated aid”. You must accept the financial aid before it can be applied to your account. First-year, first-time borrowers will not receive loan funds until 30 days after classes begin. All loans are disbursed in at least two installments. Students receiving Fall only loans will receive the second installment after the midpoint of the semester. Students who have not been awarded a financial assistance package and are in need of assistance are encouraged to apply for an Emergency Loan. See below for more information.

EMERGENCY LOANS

Emergency loans for payment of tuition and fees or books are available on a limited fund basis for qualifying students. Eligibility requirements include: maintenance of satisfactory academic progress, good credit history with the University, and a reliable means of repayment.

All loan applications are subject to credit verification. Applications will not be processed from any student with an outstanding balance or a current financial assistance hold.

A $25.00 non-refundable processing fee will be added to each loan at the time of application. All students applying for Emergency Loans must be registered and have a completed application and promissory note. All emergency loans are processed on a first-come-first-served basis as long as funds are available.

For Applications for Emergency Tuition and Supply/Book Loans processing, please see the Business Office or print them from Downloadable Forms. Scheduled dates of availability are contained in semester's course schedule booklet and under Important Dates on this website. Loans will be processed until funds have been exhausted. Loan applications received prior to the first date of acceptance will be disregarded.

It is ultimately the student's responsibility to plan and pay for all needed books and/or supplies in a timely fashion.
WEB PAYMENTS

Login to SAIL and then click (1) Student, (2) Student Account and (3) Bill/Payment Suite. Webchecks that are returned unpaid, for any reason, are subject to the Returned Check Policy.

Business Office